2011	1040	US	Miscellaneous Questions

If any of the following items pertain to you or your spouse for 2011, please check the appropriate box and provide additional information if necessary.

BREARD & ASSOCIATES, INC.
CERTIFIED PUBLIC ACCOUNTANTS

YES	NO	PERSONAL INFORMATION
☐	☐	Did your marital status change during the year?
☐	☐	Did your address change during the year?
☐	☐	Could you be claimed as a dependent on another person's tax return for 2011?
		DEPENDENTS
☐	☐	Were there any changes in dependents?
☐	☐	Were any of your unmarried children who might be claimed as dependents 19 years of age or older at the end of 2011?
☐	☐	Did you have any children under age 19 or full-time students under age 24 at the end of 2011, with interest and dividend income in excess of $950, or total investment income in excess of $1,900?
		INCOME
☐	☐	Did you receive unreported tip income of $20 or more in any month?
☐	☐	Did you cash any Series EE U.S. savings bonds issued after 1989 and pay qualified higher education expenses for yourself, your spouse, or your dependents?
☐	☐	Did you receive any disability income?
☐	☐	Did you have any foreign income or pay any foreign taxes?
		PURCHASES, SALES AND DEBT
☐	☐	Did you start a business or farm, purchase rental or royalty property, or acquire an interest in a partnership, S corporation, trust, or REMIC?
☐	☐	Did you purchase or dispose of any business assets (furniture, equipment, vehicles, real estate, etc.), or convert any personal assets to business use?
☐	☐	Did you buy or sell any stocks, bonds or other investment property in 2011?
☐	☐	Did you sell or do you plan to sell any dividend generating stocks or mutual funds during the first 60 days of 2012?
☐	☐	Did you purchase, sell, or refinance your principal home or second home, or did you take a home equity loan?
☐	☐	Did you purchase a home in 2011 and you were overseas on official extended duty?
☐	☐	Did you make any residential energy-efficient improvements or purchases involving solar, wind, geothermal or fuel cell energy sources?
☐	☐	Did you have any debts cancelled or forgiven?
☐	☐	Does anyone owe you money which has become uncollectible?

2011	1040	US	Miscellaneous Questions (continued)

If any of the following items pertain to you or your spouse for 2011, please check the appropriate box and provide additional information if necessary.

YES	NO	
		RETIREMENT PLANS
☐	☐	Did you receive a distribution from a retirement plan (401(k), IRA, SEP, SIMPLE, Qualified Plan, etc.)?
☐	☐	Did you make a contribution to a retirement plan (401(k), IRA, SEP, SIMPLE, Qualified Plan, etc.)?
☐	☐	Did you transfer or rollover any amount from one retirement plan to another retirement plan?
☐	☐	Did you convert part or all of your traditional, SEP, or SIMPLE IRA to a Roth IRA in 2011?
☐	☐	Did you convert a traditional, SEP, or SIMPLE IRA (or other qualified retirement plan) to a Roth IRA in 2010, and defer the taxable amount of the conversion to tax year 2011 and 2012?
		EDUCATION
☐	☐	Did you receive a distribution from an Education Savings Account or a Qualified Tuition Program?
☐	☐	Did you, your spouse, or a dependent incur any tuition expenses that are required to attend a college, university, or vocational school?
		ITEMIZED DEDUCTIONS
☐	☐	Did you incur a loss because of damaged or stolen property?
☐	☐	Did you work out of town for part of the year?
☐	☐	Did you use your car on the job (other than to and from work)?
		ESTIMATED TAXES
☐	☐	Did you apply an overpayment of 2010 taxes to your 2011 estimated tax (instead of being refunded)?
☐	☐	If you have an overpayment of 2011 taxes, do you want the excess applied to your 2012 estimated tax (instead of being refunded)?
☐	☐	Do you expect your 2012 taxable income and withholdings to be different from 2011?
		MISCELLANEOUS
☐	☐	Do you want to electronically file your tax return?
☐	☐	Do you want to allocate $3 to the Presidential Election Campaign Fund?
☐	☐	Does your spouse want to allocate $3 to the Presidential Election Campaign Fund?
☐	☐	May the IRS discuss your tax return with your preparer?
☐	☐	Did you have an interest in or signature or other authority over a financial account in a foreign country, such as a bank account, securities account, or other financial account?

2011	1040	US	Miscellaneous Questions (continued)

If any of the following items pertain to you or your spouse for 2011, please check the appropriate box and provide additional information if necessary.

YES	NO	MISCELLANEOUS (continued)
☐	☐	Did you receive a distribution from, or were you the grantor of, or transferor to, a foreign trust?
☐	☐	Was your home rented out or used for business?
☐	☐	Did you have a medical savings account (MSA), a Medicare Advantage MSA, or acquire an interest in an MSA or a Medicare Advantage MSA because of the death of the account holder? Or, were you a policyholder who received payments under a long-term care (LTC) insurance contract or received any accelerated death benefits from a life insurance policy?
☐	☐	Did you incur moving expenses due to a change of employment?
☐	☐	Did you engage the services of any household employees?
☐	☐	Were you notified or audited by either the Internal Revenue Service or the State taxing agency?
☐	☐	Did you or your spouse make any gifts to an individual that total more than $13,000, or any gifts to a trust?
☐	☐	Were you (or your spouse) the beneficiary of COBRA premium assistance for any month during 2011?

2011	1040	US	Miscellaneous Questions

If any of the following items pertain to you or your spouse for 2011, please check the appropriate box and provide additional information if necessary.

YES	NO	
☐	☐	Did your marital status change during the year?
☐	☐	Did your address change during the year?
☐	☐	Could you be claimed as a dependent on another person's tax return?
☐	☐	Were there any changes in dependents?
☐	☐	Did you receive unreported tip income of $20 or more in any month?
☐	☐	Did you receive any disability income?
☐	☐	Did you buy or sell any stocks, bonds or other investment property?
☐	☐	Did you purchase, sell, or refinance your principal home or second home, or did you take a home equity loan?
☐	☐	Did you make any residential energy-efficient improvements or purchases involving solar, wind, geothermal or fuel cell energy sources?
☐	☐	Did you receive a distribution from or make a contribution to a retirement plan (401(k), IRA, etc.)?
☐	☐	Did you transfer or rollover any amount from one retirement plan to another?
☐	☐	Did you convert part or all of your traditional/SEP/SIMPLE IRA to a Roth IRA?
☐	☐	Did you, your spouse, or a dependent incur any tuition expenses that are required to attend a college, university, or vocational school?
☐	☐	Did you incur a loss because of damaged or stolen property?
☐	☐	Did you use your car on the job (other than to and from work)?
☐	☐	Do you want to electronically file your tax return?
☐	☐	May the IRS discuss your tax return with your preparer?
☐	☐	Was your home rented out or used for business?
☐	☐	Were you notified or audited by either the IRS or the State taxing agency?
☐	☐	Were you (or your spouse) the beneficiary of COBRA premium assistance for any month during 2011?

Wages *(W-2)*

Employer Name	H W	CPA USE ONLY					
		Withholding				FICA	
		Wages	Federal	State	SDI	SSA	Med.

Memo: Total number of W-2 __________

Please attach W-2's. Thank you.

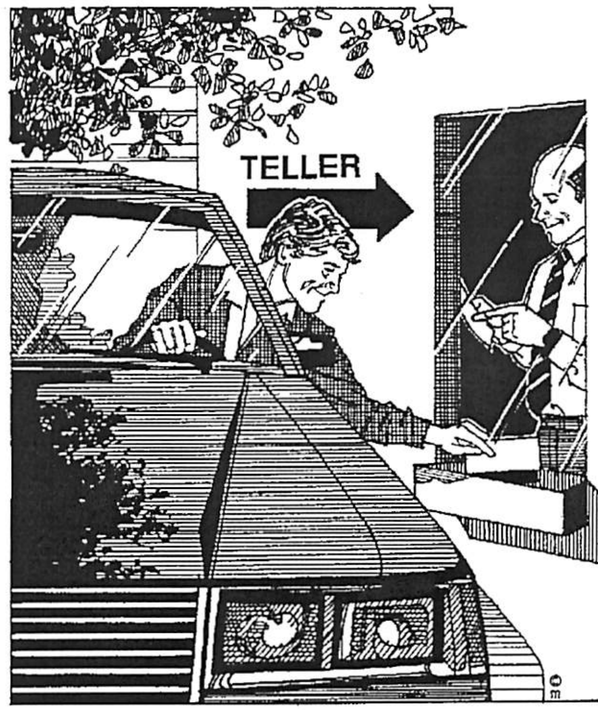
SCH B   Accountant's Use Only

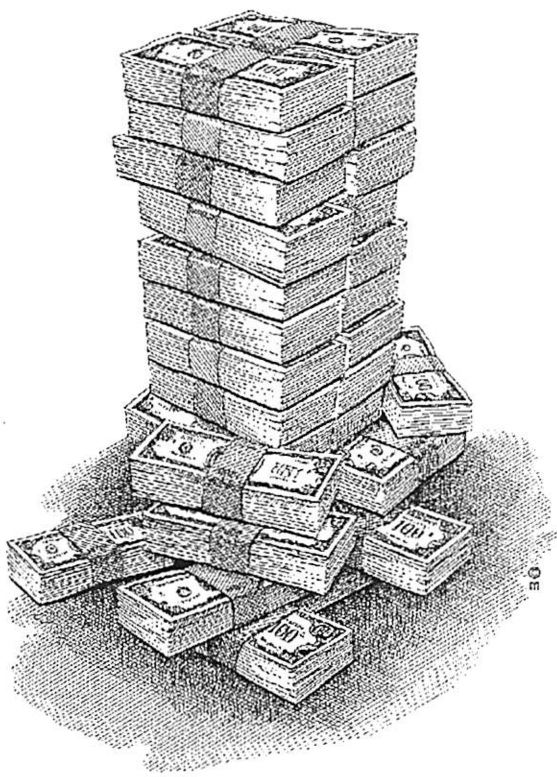
Memo: Pension Box to Review

      p. 1

INTEREST INCOME *(1099 INT)*

Payer	Amount





DIVIDEND INCOME *(1099 DIV)*

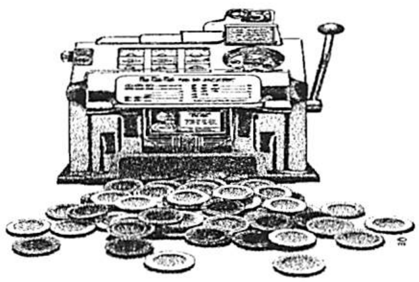
Payee	Total Amount (1a)	Qualified dividends (1b)	Total capital gain distr. (2a)	CPA Use Only	

SCH B Accountant's Use Only

OTHER INCOME

1. State tax refund * *(1099G)* . . . . $ ____________
2. Alimony received . . . . $ ____________

3. Individual Retirement Account	Taxpayer	Spouse
Account distribution *(1099R)* . . .	$ ____________	$ ____________
Amount of rollover *(1099R)*	$ ____________	$ ____________
4. Pension & Annuity income *(1099R)*	$ ____________	$ ____________



5. Gambling income *(W-2G)* . . . . $ ____________

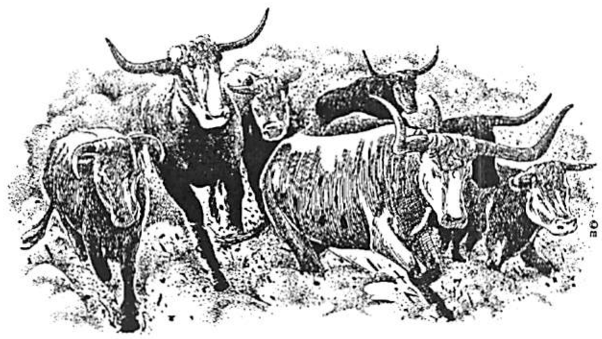
Memo: Gambling losses . . . . $ ____________

	Taxpayer	Spouse
6. Unemployment compensation * *(1099G)*	$ ____________	$ ____________
7. Social Security benefits * *(SSA1099)*	$ ____________	$ ____________
7a. Social Security Medical (SSA1099)	$ ____________	$ ____________
8. Other income: give description		
________________________________	$ ____________	$ ____________
9. Partnerships, Estates & Trusts * *(K-1)*	$ ____________	$ ____________
10. Installment sale collection	$ ____________	$ ____________

	Federal	State
Memo: withholding on any of the above items	$ ____________	$ ____________

* Please attach all supporting documents. Thank you.

Accountant's Use Only



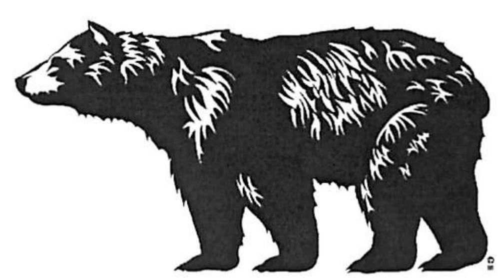
CAPITAL GAINS & LOSSES

(1099-B and/or 1099-S Brokerage Statement)

Description of Property	Date acquired	Date Sold	Sales price (gross or net)	Cost or basis	Sales expense (if gross sales price entered)	Gain or (Loss)
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				
		/ /11				

Were any of the above business assets?

□ Yes □ No



SCH D/4797 Accountant's Use Only

F S

Capital Loss C/O ________ ________

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ADJUSTMENTS TO INCOME

1 Individual Retirement Account contributions

	Taxpayer	Spouse
Were you an active participant in an employer or self-employed pension, profit sharing or stock bonus plan, or a tax sheltered annuity at any time during the year?	□ Yes □ No	□ Yes □ No
Would you like to make an IRA contribution?	□ Yes □ No	□ Yes □ No

2 Would you like to make a Roth IRA contribution? □ Yes □ No □ Yes □ No

3 Moving expenses . . . . $ ____________

4 Penalty on early withdrawal of savings . . . . $ ____________

5 Alimony paid . . . . $ ____________

6 If self-employed,

	Taxpayer	Spouse
a. Health insurance	$ ____________	$ ____________
b. Retirement contributions, KEOGH, ROTH or SEP IRA	$ ____________	$ ____________

7 Student interest expenses *(1098-E)* . . . . $ ____________ $ ____________

ADJ TO INC Accountant's Use Only

Doctors: Medical & Dental;

Prescriptions, hospital, etc. $____________________

		1st Home	2nd Home
Mortgage Interest: *(1098)*	1st	$__________	$__________
	2nd	$__________	$__________
	3rd	$__________	$__________
Property Taxes		$__________	$__________

Charitable Deductions:

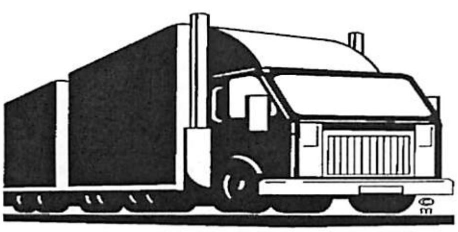
Cash/checks $__________

Non Cash* $__________

Charitable Miles __________ @ 14¢ per mile

*If non cash over $500, more details are necessary

(ie: what was donated, when, etc.)



Moving expenses for new job: $____________

Moving miles for new job: ____________ @19¢ Jan - June &

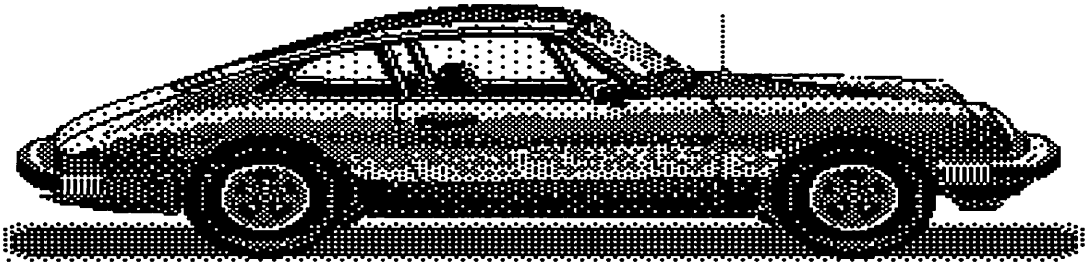
23.5¢ July - Dec.

MISCELLANEOUS DEDUCTIONS

Unreimbursed employee expense	$________		
Union dues	$________	Job Hunting Expense	$________
Tax preparation fee	$________	Safety deposit box	$________
Investment advisory fee	$________		

SCH A Accountant's Use Only

AUTOMOBILE DEDUCTION



Please make a copy and fill out for each auto used for business.

Make and year of auto _______________ When purchased or placed into business use ____________

DMV fees $ _______________

- Did you use your automobile for business or do you have unreimbursed employee travel? ☐ Yes ☐ No

  If yes, continue...
- Do you have written evidence to support your deduction? ☐ Yes ☐ No
- Is this a leased car? ☐ Yes ☐ No Memo: ____

The mileage for business use in 2011 is split between two rates. For mileage incurred between January and June the rate is .51 cents per mile. If mileage is incurred between July and December, the rate is 55.5 cents per mile:

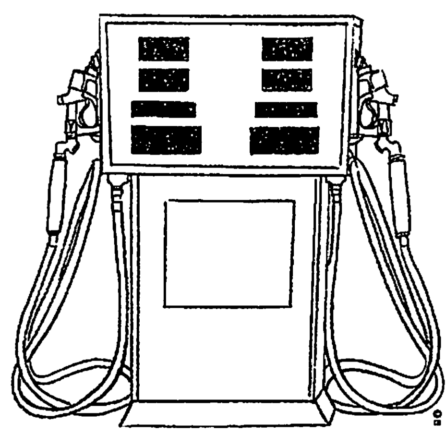
- Total Miles: January - June _____________ (100%)
- Total Miles: July - December _____________ (100%)

DETAIL

Mileage / Percentage Used: Business __________ : ______%

Mileage / Percentage Used: Personal __________ : ______%

Mileage / Percentage Used: Commuting __________ : ______%



Auto Club .... $ ______________

Car washes .... $ ______________

Gasoline, lube, oil .... $ ______________

Repairs .... $ ______________

Tires .... $ ______________

Insurance .... $ ______________

Interest .... $ ______________

Parking Fee .... $ ______________

Miscellaneous .... $ ______________

Sch A 2106/Sch. C Auto Accountant's Use Only

CREDITS

Credit for foreign taxes paid . . . . $ ____________

Low income housing credit . . . . $ ____________

Credits - other . . . . $ ____________

Credit for child and dependent care expenses

Person or organization providing care:

1 **Name** ______________________

Street ______________________

City, St, Zip ______________________

SS./Tax ID# ______________________

Telephone # ______________________

Amt. Paid $______________________

2 **Name** ______________________

Street ______________________

City, St, Zip ______________________

SS./Tax ID# ______________________

Telephone # ______________________

Amt. Paid $______________________

3 **Name** ______________________

Street ______________________

City, St, Zip ______________________

SS./Tax ID# ______________________

Telephone # ______________________

Amt. Paid $______________________

4 **Name** ______________________

Street ______________________

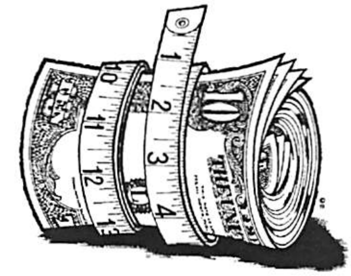
City, St, Zip ______________________

SS./Tax ID# ______________________

Telephone # ______________________

Amt. Paid $______________________

Foreign Tax CR-1116 Accountant's Use Only



Tax Payments &

Estimates 2011

QUARTERLY ESTIMATES

Due Date	Description F=Federal S=State		Date Paid	Fed. Amt.	State Amt.
4/15/11	1st Estimate	F			
		S			
6/15/11	2nd Estimate	F			
		S			
9/15/11	3rd Estimate	F			
		S			
12/31/11	4th State, if early	S		N/A	
1/17/12	4th Estimate	F			
		S			

Pymts Accountant's Use Only Sch A Est. Tax __________

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The following schedules

are for those

who have

Business or Rental

Property

BUSINESS INCOME

GENERAL INFORMATION:

Principal business/profession: ______________________________

Business name: ______________________________

Business address: ______________________________

Business city, state, zip: ______________________________

□ Taxpayer □ Spouse

Sales *(1099 Misc)* . . . . $__________

Cost of goods sold (if applicable) . . . . $__________

Inventory at end of year . . . . $__________

Gross profit . . . . $__________

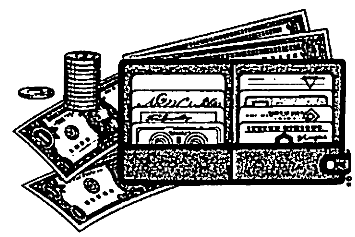
EXPENSES

Advertising . . . . $__________

Bad debts . . . . $__________

Car and truck expenses . . . . $__________

Commissions . . . . $__________



Continuing education . . . . $__________

Dues and subscriptions . . . . $__________

Employee benefit programs . . . . $__________

Insurance (other than health) . . . . $__________

Mortgage interest . . . . $__________

Other interest . . . . $__________

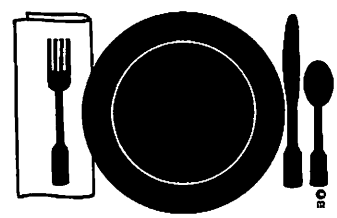
Legal and professional . . . . $__________

Office expense . . . . $__________

Pager . . . . $__________

Pension & profit sharing . . . . $__________

Rent - Vehicles, Machinery & Equipment . . . . $__________



Rent - other business property . . . . $__________

Repairs . . . . $__________

Supplies . . . . $__________

Taxes - Real Estate . . . . $__________

Taxes - other . . . . $__________

Telephone . . . . $__________

Travel . . . . $__________

Total Meals & Entertainment . . . . $__________

Reduction if other than 50% of above . . . . $__________

Utilities . . . . $__________

Wages . . . . $__________

Less: employment credits . . . . $__________

Other expenses:

______________________________ $__________

______________________________ $__________

______________________________ $__________

____

Sch C Accountant's Use Only

Do you use your office at home, as your "office" for tax deduction purposes? ◻ Yes ◻ No
(*If we have the proration from last year, write: see* last year).

<u>To be further discussed:</u>

Total Square Feet	____________%
Business Square Feet	____________%
Other	____________%
Total	100%

<u>Home office expenses</u>

Rent	$____________
Repairs	$____________
Utilities	$____________
Other ______________________________	$____________
______________________________	$____________
______________________________	$____________
______________________________	$____________

Sch C Accountant's Use Only

RENTAL & ROYALTY INCOME

GENERAL INFORMATION:

Kind of property:____
Location of property:______________________________________

INCOME

Rents received . . . .$______________
Royalties received. . . . .$______________

EXPENSES

Advertising . . . . $______________
Association dues . . . . $______________
Auto and travel . . . . $______________
Cleaning and maintenance . . . . $______________
Commissions . . . . $______________
Dues and subscriptions . . . . $______________
Gardening . . . . $______________
Insurance . . . . $______________
Legal and Professional fees . . . . $______________
Licenses and permits . . . . $______________
Management fees . . . . $______________
Miscellaneous . . . . $______________
Mortgage Interest (paid to banks, etc.). . . . . $______________
Other interest . . . . $______________
Painting and decorating . . . . $______________
Pest control . . . . $______________
Plumbing and electrical . . . . $______________
Repairs . . . . $______________
Supplies . . . . $______________
Taxes - Real estate . . . . $______________
Taxes - Other . . . . $______________
Telephone . . . . $______________
Utilities . . . . $______________
Wages and salaries . . . . $______________
Other expenses:

__________________________________ $______________
__________________________________ $______________
__________________________________ $______________
__________________________________ $______________
__________________________________ $______________

SCH E Accountant's Use Only

ASSET ACQUISITION

If you purchased any business assets (furniture, equipment, vehicles, real estate, etc.) or converted any assets to business use in 2011, please enter all pertinent information below.

Prop. No.	Description of Property	Related Business or activity	Date Placed in Service	Cost or Basis

ASSET DISPOSITION

If you disposed of any business assets in 2011, please enter all pertinent information below.

Prop. No.	Description of Property	Date Sold	Sales Price	Expenses of Sale